

MOVING CHECKLIST

This comprehensive Moving Checklist was designed to help you stay on track leading up to, during and after your moving day. Even with a long to-do list, moving doesn't have to be stressful!

7 WEEKS BEFORE YOUR MOVE

- Start collecting estimates from moving companies
- Budget for moving expenses
- Create a "move file" to keep track of quotes, receipts and other important information
- Start researching your new community
- Start compiling medical, dental, shot and prescription record
- Ask doctors for referrals in your new city
- Arrange to have school records and veterinarian records transferred
- Gather copies of legal and financial records
- Call your insurance agent to see what changes you need to make to your new policy
- Contact health clubs, organizations and groups to cancel or transfer memberships

6 WEEKS BEFORE YOUR MOVE

- Begin purging your home; separate items into those you will keep, donate or discard
- Plan a garage sale
- Start using items that can't be moved such as frozen foods, bleach and aerosols

5 WEEKS BEFORE YOUR MOVE

- Order boxes and moving supplies (markers, scissors, bubble wrap, packing tape, etc)
- Begin packing items you don't use often
- Clearly label each box with its contents and the room it is destined for
- Pinpoint your move date
- Measure furniture and doorways to determine if larger pieces will fit through the door

4 WEEKS BEFORE YOUR MOVE

- Reserve your move
- Plan how you will move valuables and difficult to replace items (certified mail or carry them with you)
- Make travel arrangements for your pets
- Put copies of pet medical and immunization records in your move file
- Host a garage sale
- Dispose of flammables, corrosives and poisons
- Have your automobile serviced

3 WEEKS BEFORE YOUR MOVE

- Notify these professional services of your move:
 - Accountant
 - Attorney
 - Doctor
 - Dentist
 - Financial Planner
 - Health Insurance Provider
 - Insurance Agent
 - Schools

2 WEEKS BEFORE YOUR MOVE

- Notify services of your move:
 - Newspaper
 - Pest Control Company
 - Lawn Service
 - Any other home service providers
- Make pet care arrangements for moving day
- File a change of address with the Postal Service or ask them to hold your mail at the post office in your new city
- Confirm travel arrangements for pets and family
- Confirm parking for your moving trailer or moving container
- Plan meals for the last weeks to use up your food

- Assemble a folder of important info about your house for the next home owner
- Contact a professional cleaning company and/or carpet cleaning company to clean day after move

1 WEEK BEFORE YOUR MOVE

- Notify these utility services of your move (both at your old and new location):
 - Electric
 - Water
 - Gas
 - Telephone
 - Cell Phone
 - Cable/Satellite and Internet
 - Sewer
 - Trash Collection
- Review your moving plans with your moving company
- Pack an essentials box to keep with you during your move
- Drain gas and oil from lawn equipment, gas grills, heaters, etc.
- Empty and defrost refrigerator at least 24 hours before your move
- Fill any prescriptions you will need during the move
- Set up time for walk through and closing

MOVING DAY

- Place carpet, floor and frame protectors throughout your home
- Load goods in a pre-designated order, saving "last load" items for the rear of your shipment
- Check every room and closet one last time to make sure nothing is left behind
- Leave a note with your new address so that future residents can forward stray mail
- Professional cleaning of the home to be ready for walk through

DAY AFTER MOVING DAY

- Walk through and closing

MOVING IN CHECKLIST

- Clean your new home
- Pick up any mail being held at the local post office
- Unload your items and begin organizing your new home
- Keep all receipts and documents in your move file and store in an easy-to-remember location
- Get a new driver's license, automobile tags, register to vote, etc.
- Contact the local paper for a new subscription
- Enjoy your new home!